



Priyanka Mishra

Policy Professional

About Me:

Passionate About Public Policy and Leadership Management. Leveraging Skills honed during a Communication Internship at Policy Advocacy Research Center Mumbai. Dedicated trainee in Public Relations. I am committed to Contributing to impactful policymaking Processes and am excited about Opportunities that allow me to make a Meaningful difference in public service.

Education:

SIES College of Arts Commerce & Science:

Bachelors of Arts – 2020 - 2023
Political Science

Rambhau Mhalgi Prabodhini:

Indian Institute of Democratic Leadership

PG Diploma in Politics, Governance & Public Policy.

Personal Details

- ✓ Name : Priyanka Mishra
- ✓ Gender : Female
- ✓ Date of Birth : 26 /09/2000
- ✓ Marital Status : Unmarried
- ✓ Blood Group : B
- ✓ Nationality : Indian

Experience:

1) Research Intern:

Policy Advocacy Research Centre: March 2023 – Jan 2024

Got Opportunity to work for election of Maharashtra, where primarily work was to coordinate with all the resident of that area. Making questionnaires' for SOCIAL, POLITICAL & ECONOMICAL problems faced by people. Gathering raw data and preparing for Final documentation.

Skills: Research and Policy, Relation Building, Questionnaires, Interviewing.

Address:

Naik Nagar L.B.S Marg Sion

Mumbai- 400022

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Personal Assets:

- Keen Interest in Policy & Governance.
 - Understanding of Public Interests And Public Discourse Language Known as.
 - Proficiency – English, Hindi, Marathi
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KEY Skills

- ✓ Enduring Long Hours Under Pressure
 - ✓ Flexible & Adoptable as per Environment.
 - ✓ Quick Learner
 - ✓ Multitasking
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Contact Details:

8369417515

priyankamishra000026@gamil

2) Project Coordination: NGO

Feb 2024 – July 2024

My Primary work in this NGO was to handle people from underprovided society and people from remote area. How to allocate all the resources provided by National Group of People and Governments.

Skill: Distribution of Resources, Handling Social Media Post, Managing various Social Development programs.

Constituency Profiling

During this period we focuses on Vidhan Sabha election for Bandra constituency. Focus on rally management, high profile visit during Prachhar. Submitted our final documents to Mr. Ashish Shalar Ji who win form that particular Ward for the election. The Document was appreciated by Sir.

INSTITUE OF CONSTITUTIONAL & PARLIAMENTARY STUDIES (ICPS)

JAN 2025- MAR 2025

Participated in Constitutional Studies which focus on Parliamentary Procedure.

COORDINATOR (QUALITY COUNCIL INDIA NABET) JUNE 2025-Today

Supported project planning and coordination to ensure timely and efficient execution.

Facilitated communication between internal teams and external stakeholders, tracking deliverables and dependencies.

Maintained accurate project documentation in compliance with internal standards and guidelines.

Coordinated meetings, prepared minutes of meetings, and followed up on action items.

Identified project risks, issues, and delays, and coordinated resolution with relevant teams.
